

Quality Control Checklist

Place a tally mark for each violation you observe during assembly and inspection of the parts

Violation	# times observed	Time penalty for each violation	Total Penalty
Tape cut outside of allowable size		30 seconds	
Tape not fully covering hole		30 seconds	
Tape sticking out over the edge of the cardboard		30 seconds	
Dowel poking out from bottom of cardboard piece		30 seconds	
Dowel not fully inserted into the hole		30 seconds	
Part moves backward on assembly line		1 minute	
Worker does a task not assigned to them		1 minute	
Part not complete, missing a piece		2 minutes	
Safety violation (i.e. using nail or scissors incorrectly)		2 minutes	
Other:			
Other:			
		Total Time Penalties	
		Assembly Time	
		Final time with penalties	